



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|---|
| 1. Name of the Institution | | KASTHURBA COLLEGE FOR WOMEN |
| Name of the head of the Institution | | Dr.Cheryl-Ann Shivan |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 04132661627 |
| Mobile no. | | 9994991614 |
| Registered Email | | kcwvillianuriqac@gmail.com |
| Alternate Email | | vcw_2005@yahoo.co.in |
| Address | | Pondy Villupuram Main Road, Villianur, Pondicherry |
| City/Town | | Villianur |
| State/UT | | Puducherry |
| Pincode | | 605110 |

| | |
|--|----------------------------------|
| 2. Institutional Status | |
| Affiliated / Constituent | Affiliated |
| Type of Institution | Women |
| Location | Rural |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. K.Bhuvanewari |
| Phone no/Alternate Phone no. | 04132661627 |
| Mobile no. | 9486025434 |
| Registered Email | kcwillianuriqac@gmail.com |
| Alternate Email | vcw_2005@yahoo.co.in |

| | |
|--|---|
| 3. Website Address | |
| Web-link of the AQAR: (Previous Academic Year) | http://www.kcw.co.in/wp-content/uploads/2021/03/AOAR_2018-2019.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.kcw.co.in/wp-content/uploads/2021/03/Calendar_2019-20-1.pdf |

| 5. Accrediation Details | | | | | |
|--------------------------------|----------|-------------|----------------------|--------------------|--------------------|
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | B | 2.06 | 2017 | 02-May-2017 | 01-May-2022 |

| | |
|---|--------------------|
| 6. Date of Establishment of IQAC | 01-Feb-2007 |
|---|--------------------|

| |
|---|
| 7. Internal Quality Assurance System |
|---|

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|--------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Workshop on Life Skill | 05-Sep-2019 | 28 |

| | | |
|---|------------------|-----|
| Training | 1 | |
| Awareness Programme on Prevention of Suicide | 09-Sep-2019 1 | 100 |
| Orientation Programme for the first year Students | 23-Sep-2019 1 | 89 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|----------------|----------------|-----------------------------|--------|
| Kasthurba College for Women | Infrastructure | RUSA | 2020 365 | 794934 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The Chairperson succeeded in introducing new course B.Sc. Psychology in the academic year 2019_2020 Orientation Programme for the first year students regarding CBCS pattern. Timely submission of AQAR Regular and Periodical meeting of IQAC

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|---|
| To introduce the new course B.Sc. Psychology | B.Sc. Psychology was introduced with an intake of sixty students in the first batch |
| To focus on improving the individual's progress through continuous internal evaluation | Continuous internal evaluation was carried out systematically by individual faculty |
| To prepare academic calendar | Academic Calendar was prepared |
| To schedule model exams | Model exam was conducted as per the schedule for the odd semester |
| View File | |

| | |
|---|-------------|
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2020 |
| Date of Submission | 10-Aug-2020 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Choice Based Credit System (CBCS) of Pondicherry University was implemented from the academic year 2017-18 onwards. The college facilitates the departments, for planning the curriculum delivery across the academic year which aids the faculty in deciding as to what to teach and what the students should learn. The faculty are made familiar with and work within the curriculum framed by the concerned Boards of Studies of Pondicherry University. The plan for curriculum delivery is discussed in departmental meetings and is shared with students. The class teacher channelizes attention and energy on priority curriculum areas and on emerging issues that are to be dealt with immediately. The curriculum focuses on life skills including critical thinking, personal and social capability, decision making, emotional management, social values, etc. • Self learning: Units are divided among students and each student is given a section based on their interest and ability to present seminars within the classroom. The learning process is also stimulated by providing assignments on specific topics. • Peer Learning: Students with low potential for learning are

mixed students with high potential to learn and are grouped so that informal peer mentoring takes place within the small group in the class. • Positive Learning Environment: A positive learning environment is created by building a good rapport with the students, understanding the individual differences and motivating the students. The learning resources are organised and made available for the learners. For example, the first year students were provided with large display boards and newspapers for display of their projects. The students collected various articles related to environmental issues, and thus, they displayed the articles by organising the articles and exhibited them for both the college and school students. • Scaffolding Students' Learning: The teacher acts as a mentor and facilitator of knowledge so that students become responsible for learning and move towards the next step in acquiring skills. For example, the second year students of Social Work were given assignments to prepare mind maps for different life skills. Apart from this, many other forms of scaffolding, such as, giving examples, hints, prompts, visual scaffolds (charts, graphs) were also incorporated in the teaching learning process. • Positive Reinforcers: On College Annual Day, the students who are proficient in subjects are selected for proficiency prizes. The teacher of each class, right from the beginning of study, uses more reinforcers including verbal, social, awards, prizes for each and every act of learning, participation and interaction in the classroom. Gradually, the reinforcements fade during the final year of study so the students become more intrinsically motivated to learn and mentor the students who have low potential for learning. Immediately after the lockdown was imposed in March 2020, the teaching learning process was shifted to online mode so as to provide uninterrupted curriculum delivery. Throughout the lockdown period, the students were in contact through Whatsapp, email and other modes for the needed academic support as well as personal support.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil | Nil | 16/09/2019 | 0 | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| BSc | Psychology | 16/09/2019 |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BSc | Psychology | 16/09/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
|---------------------|----------------------|-----------------------------|

| | | |
|---------------------------|------------|-----|
| Nil | 16/09/2019 | Nil |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| BA | Social Work | 26 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| <p>Feedback from students was obtained with the feedback form developed by the Institution based on the Student Satisfaction Survey by NAAC. Students' feedback comprised teaching learning, mentoring, extracurricular activities, library and about the programmes organised by IQAC, N.S.S., etc. The collected feedback was analysed and discussed in the Internal Quality Assurance Cell. General feedback by the students was discussed in the IQAC and specific suggestions about the individuals were discussed with the concerned faculty. Teachers' feedback was framed consisting of twenty one questions under the categories viz., Syllabus, Infrastructure, Freedom and Administration. The responses were analysed using SPSS and were discussed in the IQAC meeting. The Alumni-incharge collected the feedback from the Alumni through google forms. Feedback from the employers about the students who were placed in different sectors was also collected. Feedback from parents was collected during the parent-teacher meet through structured questionnaire framed in the local language.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | History | 60 | 320 | 22 |
| BA | Social Work | 60 | 92 | 29 |
| BSc | Psychology | 60 | 120 | 38 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled | Number of students enrolled | Number of fulltime teachers | Number of fulltime teachers | Number of teachers |
|------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------|
| | | | | | |

| | | | | | |
|------|-------------------------|-------------------------|---|---|---------------------------------|
| | in the institution (UG) | in the institution (PG) | available in the institution teaching only UG courses | available in the institution teaching only PG courses | teaching both UG and PG courses |
| 2019 | 223 | Nil | 14 | Nil | 14 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 14 | 14 | 7 | 6 | Nil | 2 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system was introduced in the college from the academic year 2017-18 as per the order of the Honourable Minister for Higher Education for the U.T. of Puducherry. The main objective of mentoring in the college is to make the students persist in the course undertaken, optimise academic excellence, prepare for challenging situations inside and outside the campus, and to support under-represented students. The students were divided among the available teaching faculty in the institution. Each teaching faculty was allotted 14 to 16 students. These students are mentored by the staff-in-charge till they complete the course of study. The mentor (teaching faculty) carefully studies the psychosocial, familial and economic background of each student through an initial meeting with the mentee (Student) as well as the family members and regular meetings with the student are carried out on the following areas: • Academic guidance • Personal growth • Social adjustment. The mentor develops a baseline profile of the student by filling in the questionnaire. The mentoring process is initiated and carried out during the course of the study in the college. The frequency and duration of the meeting is arranged according to the students need. Feedback on the mentoring was done at the end of the academic year by each mentor. During COVID-19, the students were given personal guidance and support for taking precautions against the spread of the disease. The concerned mentor was in contact with the group of students so as to make them comfortable in accessing the mentors' service whenever needed.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 223 | 14 | 1:16 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| Nil | Nil | Nil | Nil | Nil |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2019 | Dr .D.Ramkumar | Assistant Professor | Member, State Level High Committee for Persons with |

[View File](#)**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BA | BASWK | VI semester | 14/09/2020 | 22/12/2020 |
| BA | BAHIS | VI semester | 14/09/2020 | 22/12/2020 |

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation became mandatory as the CBCS system has two dimensions for evaluation (Internal Evaluation – 25 marks and External Evaluation – 75 marks). The pattern of internal assessment as prescribed by the Pondicherry University is strictly adhered to for effective implementation of the system. The internal assessment for theory courses comprises of tests (15 marks), term papers/ assignments / seminars/ case demonstrations/ presentations/ write-ups/ viva, etc. (5 marks) and attendance (5 marks). Students are given proper orientation about the assessment criteria and a prior discussion is done before announcing the date for the internal tests. Students have to undergo a minimum of two tests among a total test of four to five internal tests conducted for a single paper during the semester. Two best scores among the tests are taken for calculation of internal marks. Students are given topics for assignments / seminars. etc. during the initial phase of the semester so that they get enough time for preparation. Proper guidance and resources are provided at the individual level for preparing the same. The internal assessment marks are displayed a week before the commencement of the end-semester examinations. The assessment is done in a transparent, fair and objective manner, thus making the students understand their potential and to have faith in the education system. Since the internal assessment exhibits the level of understanding and the progress of students, it forms a basis for the teacher to focus on areas of teaching during the process of revision. Students are given feedback and sometimes tailor-made specific tasks are given at the individual level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar (2019-20) for the college was prepared after getting suggestions and inputs from all the faculty during the IQAC meeting. The Academic calendar prepared by the Pondicherry University for the affiliated colleges is included in a separate sheet in the academic calendar prepared by the college. As the college is affiliated to the University, the time schedule for all the academic activities includes Commencement of the academic session Closure of admission Last date for submission of registration forms End of classes Beginning of examination Winter holidays Start of even semester End of even semester Examination including practical Summer vacation are strictly adhered to by the college administration. Rules and regulations of the college, rules for using the library, contact number of all the faculty, provision for entering time table, and important helpline numbers are included in the college academic calendar. Apart from this, a list of holidays as declared by the Government of Puducherry , important days such as World Mental Health Day,

World Wetland Day, etc., are mentioned in the academic calendar for ready reference of the students and faculty.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://kcw.co.in/wp-content/uploads/2020/03/Programmes_and_Course_Outcomes.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| BASWK | BA | Social Work | 25 | 25 | 100 |
| BAHIS | BA | History | 15 | 15 | 100 |

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.kcw.co.in/wp-content/uploads/2021/04/SSS_on_Overall_Performance_2019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Any Other (Specify) | 0 | Nil | 0 | 0 |

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------------|
| Nil | Nil | 16/09/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | 16/09/2019 | Nil |

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | Nil | Nil | Nil | Nil | 16/09/2019 |

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nil | Nil |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------|------------|-----------------------|--------------------------------|
| Nil | Nil | Nil | 0 |

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| History | 6 |

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil | Nil | Nil | 2019 | 0 | Nil | Nil |

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil | Nil | Nil | 2019 | Nil | Nil | Nil |

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Presented papers | Nil | 6 | Nil | 2 |
| Resource persons | Nil | Nil | 3 | 1 |
| Attended/Seminars/Workshops | 10 | 45 | 26 | 14 |

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| Awareness Programme on "Breastfeeding" on 02.07.2019 | National Service Scheme, Kasthurba College for Women | 3 | 100 |
| Awareness Programme on Prevention of Suicide on 26.07.2019 | National Service Scheme, Kasthurba College for Women | 3 | 37 |
| Awareness Programme on Prevention of Suicide on 09.09.2019 | National Service Scheme, Kasthurba College for Women | 3 | 29 |
| Awareness Programme on Prevention of Suicide on 14.09.2019 | National Service Scheme, Kasthurba College for Women | 3 | 31 |
| Awareness Programme on JJ Act and POCSO Act on 17.09.2019 | National Service Scheme, Kasthurba College for Women | 3 | 100 |
| Pledge Observance of International Girl Child Day on 10.10.2019 | National Service Scheme, Dept. of Psychology, Kasthurba College for Women | 3 | 100 |
| Awareness Programm on Cybersecurity Over Social Media on 12.10.2019 (F.N A.N)) | National Service Scheme, Kasthurba College for Women Porvi Media Limited | 3 | 100 |
| National Unity Day and Pledge on 31.10.2019 | National Service Scheme, Kasthurba College for Women | 12 | 100 |
| Observance of Constitutional Day (Pledge taken)on 26.11.2019 | National Service Scheme, Kasthurba College for Women | 12 | 100 |
| Observance of National Voters Day (Pledge taken) on 24.01.2020 | National Service Scheme, Kasthurba College for Women | 3 | 100 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|------------------------------|
| Nil | Nil | Nil | Nil |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|---|--|--|
| Green Club | Eco Club, Kasthurba College for Women | Preparation of boxes for collection of used pens and used paper on 17.02.2020 | 2 | 37 |
| Green Club | Green Club National Service Scheme, Kasthurba College for Women | "Towards Healthy Environment"- A Sensitization Programme organized for the Flower Vendors in Villianur in collaboration with Villianur Commune Panchayat. On 24.02.2020 | 6 | 37 |
| Green Club | Eco Club, Kasthurba College for Women | Display of Environmental Issues-An Awareness Programme for the School and College Students organized by the members of Green Club on 28.02.2020 | 3 | 37 |
| Green Club | Eco Club, Kasthurba College for Women | Awareness Programme for Children in Kannagi Govt. Higher Sec. School to segregate and collect waste papers in their respective classrooms on 30.02.2020 | 3 | 37 |

| | | | | |
|---------------------------|--|--|---|-----|
| Green Club | Eco Club, Kasthurba College for Women | Competition on best out of waste for the College Students on 06.03.2020 | 3 | 50 |
| Green Club | Eco Club, Kasthurba College for Women and Womens Polytechnic College | National Webinar on "Environmental Science" organized in collaboration with Women's Polytechnic College, Pondicherry on 03.06.2020 04.06.2020 | 3 | 250 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| Nil | Nil | Nil | 0 |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|--|----------------------|---|---------------|-------------|---------------------------------|
| Training in the areas of professional Social Work. | Field Work | Mother Care De-addiction Centre, Kottakuppam | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| Training in the areas of professional Social Work. | Field Work | Dept. of Psychiatry, Indira Gandhi Medical College, Kathirgamam, Pondicherry | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| Training in the areas of professional Social Work. | Field Work | Voluntariat, Uppalam, Pondicherry | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |

| | | | | | |
|--|------------|---|------------|------------|---------------------------------|
| Training in the areas of professional Social Work. | Field Work | Satya Special School, ECR, Pondicherry | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| Training in the areas of professional Social Work. | Field Work | Help Age India, Thama raikulam Village, Tamil Nadu | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| Training in the areas of professional Social Work. | Field Work | SOS Children's Village, Pillaikuppam, Pondicherry | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| Training in the areas of professional Social Work. | Field Work | Dept. of Psychiatry, PIMS Hospital, Pondicherry | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| Training in the areas of professional Social Work. | Field Work | Sristi Village Foundation, Pondy-Mailam Road, Tindivanam Tk, Tamil Nadu | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| Training in the areas of professional Social Work. | Field Work | Sharana, Easwaran Koil Street, Pondicherry | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| Training in the areas of professional Social Work. | Field Work | Dept. of Community Medicine, PIMS Hospital, Pondicherry | 02/08/2019 | 13/03/2020 | Students of III yr, Social Work |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|---|
| Nil | 28/07/2019 | Nil | Nil |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| | |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 1225770 | 1225770 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--------------------------------|-------------------------|
| Others | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Classrooms with LCD facilities | Existing |
| Laboratories | Existing |
| Class rooms | Newly Added |
| Class rooms | Existing |
| Campus Area | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Modernlib | Partially | 2 | 2016 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|--------|-------------|--------|-------|--------|
| | | | | | | |
| Text Books | 2662 | 530997 | 226 | 165531 | 2888 | 696528 |
| Reference Books | 185 | 81199 | 10 | 8553 | 195 | 89752 |
| Journals | 9 | 21700 | 8 | 24870 | 17 | 46570 |
| CD & Video | 21 | 2300 | Nil | Nil | 21 | 2300 |
| Others (specify) | 15 | 21024 | 15 | 45467 | 30 | 66491 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| Nil | Nil | Nil | 16/09/2019 |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ | Others |
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------|--------|
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------|--------|

| | | | | | | | | | |
|----------|----|----|----|---|----|---|---|-------|---|
| | | | | | | | | GBPS) | |
| Existing | 32 | 20 | 32 | 0 | 2 | 1 | 6 | 8 | 3 |
| Added | 10 | 0 | 0 | 0 | 8 | 2 | 0 | 0 | 0 |
| Total | 42 | 20 | 32 | 0 | 10 | 3 | 6 | 8 | 3 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|--------------|
| 8 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Nil | 0 |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 4.88 | 4.88 | 6.92 | 6.92 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical infrastructure of the college includes buildings, furniture, information technology infrastructure, public addressing system, ladies retiring room, library, physical education room with sports items, canteen facilities, and toilets. The responsibility of the sustainable use of the college property is shared by the respective staff, students and other stakeholders. The college being the government run institution, the repair and maintenance work is done by the Public Works Department of the Government of Puducherry. Furniture is optimally used by the students and staff. Regular repair, maintenance and replacements are carried out by the administrative officers along with multitasking service personnel (MTS). Condemned items are disposed off after due verification by the condemnation committee following the regulations laid down by the Government. Every student and staff have easy access to the ICT infrastructure for the academic growth as well as development of the college. Six classrooms have ICT enabled classrooms which assists the teacher to readily use it as a teaching aid and students are motivated to utilize the same during their seminar presentations. Regular servicing is done for the ICT equipments and for the public addressing system by the MTS. The college has a well-stocked automated library with the latest books and journals which the staff use and then transmit the information obtained to their students. Students have access to the Question Bank that is maintained in the Library. The staff obtain access to other journals through the INFLIBNET facility available in the library. The language lab and the library have internet facility for browsing. The Asst. Librarian and a designated MTS maintain the library. Sports equipment are utilised by the students, and maintained by the Director of Physical Education. teacher. The canteen facility is outsourced for providing healthy food at affordable cost for the students and staff.

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution | Post Metric Scholarship for Students belonging to Scheduled Caste | 28 | 126000 |
| Financial Support from Other Sources | | | |
| a) National | Nil | Nil | 0 |
| b) International | Nil | Nil | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|---|
| Beautician Course | 25/12/2019 | 26 | Labour NET |
| Tailoring | 23/11/2019 | 28 | Labour NET |
| Certificate Course in MS Office | 07/06/2019 | 62 | TCIL IT Education and Training Division |
| Mentoring | 01/08/2019 | 223 | Kasthurba College for Women |
| Personal Counselling | 01/08/2019 | 20 | Kasthurba College for Women |
| Remedial Coaching | 16/10/2019 | 20 | Kasthurba College for Women |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--|--|--|--|---------------------------|
| 2020 | Career Guidance and Preparation for Post Graduate Exam | 56 | 56 | 5 | 6 |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance |
|---------------------------|--------------------------------|-----------------------------------|
|---------------------------|--------------------------------|-----------------------------------|

| | | |
|---|---|-----------|
| | | redressal |
| 2 | 2 | 14 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|---|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | Nil | Nil | Mother Care De-addiction Centre, Volutariat Uppalam, Pondicherry. Satya Special School, Pondicherry, Help Age India, Sharana Easwaran Koil Street, Pondicherry. | 42 | 27 |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|--|-------------------------------|
| 2020 | 4 | B.A | History | Kanchi Mamunivar Centre for Post Graduate Studies, Pondicherry | M.A. (History) |
| 2020 | 2 | B.A | Social Work | Pondicherry University | M.S.W. (Social Work) |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| Any Other | Nil |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
|----------|-------|------------------------|

| | | |
|---|-------------|----|
| Inter Collegiate Pot Painting (Puducherry Sports Games and Cultural Meet - 2020) | State Level | 3 |
| Inter Collegiate Collage Art (Puducherry Sports Games and Cultural Meet - 2020) | State Level | 4 |
| Inter Collegiate Football Tournament (Puducherry Sports Games and Cultural Meet - 2020) Bagged Second Place | State Level | 18 |
| Inter Collegiate Kabadi Competition (Pondicherry University) | State Level | 12 |
| Inter Collegiate Kho-Kho Competition (Pondicherry University) | State Level | 12 |
| Inter collegiate Ball Badminton Tournament (Pondicherry University) | State Level | 6 |
| Inter Collegiate Football Tournament (Pondicherry University) | State Level | 16 |
| Inter Collegiate Basketball Tournament (Pondicherry University) | State Level | 11 |
| Inter Collegiate Athletics Meet (Pondicherry University) | State Level | 9 |
| Inter Collegiate Taekwondo Competition (Gold-1, Silver-1, Bronze-1) | State Level | 3 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019 | Nil | National | Nil | Nil | Nil | Nil |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Internal Quality Assurance Cell comprises Principal, External Member, Teaching faculty as well as student representatives from each department. The college has two courses, and student representatives from each class (I, II and III yr of Dept. of History and Dept. of Social Work) are present at all the

meetings. The suggestions, observation and feedback by the student representative are given due weightage during the meeting. The opinion of students about conduct of internal examination, fairness of internal evaluation, conduct of model examination, number of days for study holidays, and any other issues raised by students, are explored during IQAC meetings and are addressed with care for the welfare of the students. During lockdown, the online meetings organised by Directorate of Higher and Technical Education included students and parents and their opinions and suggestions were taken into consideration for reopening of college, conduct of exams.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Kasthurba College for Women, Villianur was registered under Society Registration Act, 1860 on 3rd January 2017. At present, the association has around 250 Registered alumni. The Association has office bearers viz., President, Secretary and Treasurer who are appointed for a tenure of three years. The association meets twice every year on January 26th and August 15th. Alumni was not able to meet owing to COVID-19 and hence the office bearers of the Association continue to hold office beyond their tenure.

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

12300

5.4.4 – Meetings/activities organized by Alumni Association :

The association has conducted various programmes, where Alumni who are well placed in their respective fields are invited to give motivational talk to the current students. The association maintains communication with its members through a Whatsapp group KCW Alumni Association. Important information about Job vacancies and employment opportunities are shared through the platform.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution managed by the Pondicherry Society for Higher Education, under the Directorate of Higher and Technical Education employs a decentralization policy to ease speedy quality of services for the students. The heads of departments conduct meetings at the department level to plan and a schedule of events with regard to academics such as conduct of study tour, rural camp and so on. The Principal organizes meetings periodically to discuss with all the heads of the departments and those in-charge of relevant committees to pool in the suggestions and observations which results in effective decision making. Participation of Student representative from each department becomes mandatory for the conduct of IQAC meetings organized by the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|--|
| Industry Interaction / Collaboration | <p>The department of Social Work collaborates with Government and Nongovernmental Organisations inside and outside Pondicherry. Apart from sending students for field work, which is a part of the syllabus, the experts in the field are invited to give guest lectures at the college. Students completed their field visit before 15th March 2020. The Department of Psychology organised Awareness Programme on Mental Health on 16.10.2019 for the Students in collaboration with National Mental Health Programme, Government of Puducherry. A workshop on Life Skills Training was conducted for the second year students of B.A. Social Work as part of the Skill Enhancement Course Paper (Life Skill Education).</p> <p>Dr. Illamurugan, Asst. Prof. Dept. of Social Work, Pondicherry University was the resource person for the Programme. On 23.01.2020 an Awareness Programme on Substance Related Psychological Problem, Effects of Drug Abuse and Rehabilitation was organised in Collaboration with Mother Trust. An Awareness Programme on Ill Effects of E-Cigarette was conducted on 23.10.2019 in collaboration with Directorate of Health and Welfare, Govt. of Puducherry. Students participated in a workshop Harvesting Youth Leadership - 2020 organised by Trust for Youth and Child Leadership</p> |
| Admission of Students | <p>The Government of Puducherry adopted uniformity in the admission procedures under the banner of CENTAC (Centralized Admission Committee) for the year 2019-2020. The College ensures wide publicity in a planned manner. Admission notification is published in leading national and regional daily newspapers. The notification contains detailed information about the number of courses, eligibility, process of admission and academic as well as support facilities. The prospectus gives all the academic, administrative and financial aspects related to the admission process. The Principal of this institution is one of the core committee members. The master list is prepared and displayed on the CENTAC notice board and also on the Government</p> |

| | |
|---|--|
| | <p style="text-align: center;">website (https://www.centacpuducherry.in/). CENTAC follows reservation policy as per the Government orders issued from time to time.</p> |
| <p style="text-align: center;">Human Resource Management</p> | <p>Time table prepared during the beginning of the semester ensures that work load is divided equally among the available teaching staff. The presence of bio-metric system and regular monitoring by the Principal ensures that classes are handled without fail. Other extension activities are divided among the faculty. Administrative staff maintain records of leave, duty leave, attendance of refresher course etc. Periodical increments and salary are credited for all teaching, non-teaching and sanitary assistants. Salary was credited for Teaching and non-Teaching staff during lockdown imposed as part of containment of spread during COVID-19. Nine Teaching Staff participated in UGC sponsored One Day Workshop on Training of Teachers (ToT) on 6th September 2019, organised by HRDC, Pondicherry University.</p> |
| <p style="text-align: center;">Library, ICT and Physical Infrastructure / Instrumentation</p> | <p>The college has a well-stocked library with the latest books and journals which the staff use and then transmit the new information obtained to their students. Students have access to the question bank maintained in the library. A student-friendly environment is maintained in the library. Students are sincere and punctual in returning the books. The staff also obtain access to other journals through the INFLIBNET-NLIST facility available in the library. Almost 95 teaching faculty use ICT as a teaching aid in the classrooms. In addition, students are motivated to use the ICT tools when they give seminars and presentations. The class rooms are well ventilated and maximum natural lighting used. Students are provided with adequate furniture for comfortable seating. Students are provided with clean and safe drinking water and a hygienic environment is maintained in the campus as well as in the toilets. During Lockdown imposed as part of containment of spread of COVID-19, Teaching faculty continued teaching through online mode with the availability of ICT infrastructure.</p> |
| <p style="text-align: center;">Research and Development</p> | <p>The IQAC cell motivates the teaching</p> |

faculty to publish articles in UGC approved journals in their respective area of specialisation. The IQAC motivates the teaching faculty to explore the possibility of applying for minor projects in their areas of specialisation. Dr.P.Vijayarangam, Asst.Prof of History was awarded Ph.D during the academic year 2019-2020.

Examination and Evaluation

As the university is affiliated to Pondicherry University, the external examination is carried out by the University. The continuous internal evaluation is planned, organised and implemented systematically. The internal marks are sent to Pondicherry University on time by the College. The teaching faculty go for central valuation at Pondicherry University.

Teaching and Learning

Teachers promote student-centred learning rather than faculty-centred teaching. Individual attention is paid to promote better teaching learning methods. Teachers adopt more participative learning including quizzes, problem solving exercises, preparation of mind maps, group discussions, and the like. The teaching learning process motivates students who are less likely to work hard towards achieving their own potential of learning. The required time and practice sessions are given to the students. Students are given feedback on their learning capacity and teachers are given feedback on their teaching methods. The teaching-learning process was continued through online mode during COVID-19.

Curriculum Development

The Institution focuses on what the student should learn, how it should be taught and also plans for implementing and evaluating learning. The learning experiences are based on the needs, abilities and interests of the students and the nature of the community they hail from. Since the CBCS system was introduced, students have larger flexibility in choosing their area of learning, which becomes a major motivating factor for individual achievement. The major role of the teacher is to stimulate the direct learning process. The curriculum framed by the Pondicherry University is discussed at the departmental level for the kind of educational experiences

that need to be provided, and how it can be effectively organised and to assess the learning outcomes.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Student Admission and Support | The Centralised Admission Committee (CENTAC) is a 100 percent online process where students apply online, and are allotted seats online. Verification of their certificates is done online by Revenue Officers, Sports Officials and their Register numbers (XII Exams) are used to source their academic certificates from the Examining Bodies from whom CENTAC has purchased the rights. |
| Planning and Development | During COVID-19, meetings were organised through Google Meet and Zoom Meet. The minutes of the meeting and the respective action taken were communicated to the staff through e-mails and e-circulars. The Directorate of Higher and Technical Education developed google forms and the Teaching faculty were made to submit the forms about their online classes taken for the students. |
| Administration | The College run under the aegis of Pondicherry Society for Higher Education corresponds its administrative communication through e-mail / hardcopies. |
| Examination | Examination related activities such as application, registration, generation of hall tickets, and publication of results are managed through electronic communication of Pondicherry University. As per the instructions of Pondicherry University, the arrear exams and final semester exams were conducted through online mode for the even semester of the academic year 2019-2020. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|-----------------|--|--|-------------------|
| 2019 | Nil | Nil | Nil | Nil |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2020 | Webinar on Environmental Studies | Nil | 03/06/2020 | 04/06/2020 | 250 | Nil |
| 2020 | International Webinar on Young Minds Matter: Towards the Mental Health and Well-being of Youth | Nil | 29/06/2020 | 30/06/2020 | 754 | Nil |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|---------------------------------|------------|------------|----------|
| N.S.S. General Orientation organised by State N.S.S Cell in collaboration with Madras School of Social Work, Chennai, at the Department of Education, Puducherry | 1 | 01/08/2019 | 07/08/2019 | 7 |
| Online Workshop on INTERACTIVE E-CONTENT -- organized by IITB Remote Centre (RC1400) Womens Polytechnic | 6 | 04/05/2020 | 08/05/2020 | 5 |

| | | | | |
|---|---|------------|------------|----|
| College, Puducherry | | | | |
| Thirty-Day Online Workshop on Tholkappiyam In-Depth Studies organised by the Department of Tamil and IQAC Srimath Sivagnana Balaya Swamigal Tamil, Arts, Science College, Mailam, Tamil Nadu | 3 | 21/05/2020 | 20/06/2020 | 30 |
| Five day online workshop on Epigraphy and Art: Methods of Reconstructing History organised by History Wing, DDE Annamalai University | 1 | 27/05/2020 | 31/05/2020 | 5 |
| Online Course on HUMAN RIGHTS EDUCATION FOR WOMEN - organised by the Dept. of Political Science and Public Administration, Annamalai University, T.N | 1 | 11/05/2020 | 21/05/2020 | 10 |
| Faculty Development Programme on TEACHING IN GLOBALLY CONNECTED WORLD - organised by Nallamuthu Gounder Mahalingam College, coimbatore, T.N | 1 | 18/05/2020 | 24/05/2020 | 7 |
| National Workshop titled Dr.S.R. | 1 | 09/08/2019 | 09/08/2019 | 1 |

| | | | | |
|---|---|------------|------------|---|
| Ranganathan's 127th Birthday Celebration and Use of Bibliographic Software: A Comprehensive Hands on Training at SriBalaji Vidyapeeth (SBV), Pondicherry | | | | |
| National Online Workshop on Sculptural Tradition of Tamil Nadu organised by the Dept of Sculpture, Tamil University, Thanjavur, T.N | 3 | 08/06/2020 | 13/06/2020 | 6 |
| Webinar Series on Effectives usages of Educational Technology in Teaching Learning Process as a Part of NBA Accreditation from 22nd to 26th June 2020 organized by Departments of Computer Science and Engineering, Electronics and Communication Enginee | 1 | 22/06/2020 | 26/06/2020 | 5 |
| National Webinar on "Historian's Reflection on Famine and Pandemics" organised by PG Research Dept of History, Sri Vasavi College, Erode, Tamil Nadu | 1 | 28/06/2020 | 30/06/2020 | 3 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| Nil | Nil | Nil | Nil |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|--|---|
| Residential quarters, Medical reimbursement, Children education allowance, LTC, Child Care Leave, Paternity Leave and Maternity Leave | Residential quarters, Medical reimbursement, Children education allowance, LTC, Child Care Leave, Paternity Leave, and Maternity Leave | Special Central Assistance (SCA) to Scheduled Castes Sub Plan (SCSP), Welfare Schemes by Dept. Adi Dravidar Welfare Govt of Puducherry, Medical Check up, Mentorship, Counselling services, Canteen facilities, Remedial/Coaching Class |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal auditing is carried out by a Chartered Accountant appointed by the PONSHE. He or she provides suggestions and instructions for maintaining the accounts. The verified details of the accounts is subjected to external audit by the Comptroller Auditor General, Tamilnadu and Puducherry.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil | 0 | Nil |

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--|----------|--|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Pondicherry University | Yes | Principal and the Heads of Department |
| Administrative | Yes | Pondicherry Society for Higher Education | Yes | Principal and the Administrative staff |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The first meeting with the parents is organised every year during the first day of the college. Thereafter the parents meet the departmental faculty as well as the teacher mentor every year or whenever the need arises. Parent and Teacher share the views about the students development and the meeting becomes the part of mentoring system of the college.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of new course B.Sc. Psychology in the academic year (2019-2020)
Regular and Periodical meetings organised by IQAC
Timely submission of AQAR for NAAC

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | Yes |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2019 | Life Skill Training for II yr B.A. Social Work | 02/09/2019 | 05/09/2019 | 05/09/2019 | 33 |
| 2019 | Model Examination | 04/11/2019 | 08/11/2019 | 14/11/2019 | 175 |
| 2020 | Women Marathon-2020 as part of Puducherry Sports, Games and Cultural Events | 31/01/2020 | 05/02/2020 | 05/02/2020 | 1348 |
| 2020 | Teaching-Learning Process switched from Offline to Online Mode | 18/03/2020 | 19/03/2020 | 10/06/2020 | 223 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants |
|------------------------|-------------|-----------|------------------------|
|------------------------|-------------|-----------|------------------------|

| | | | | |
|-----|------------|------------|--------|------|
| | | | Female | Male |
| Nil | 16/07/2019 | 16/07/2019 | Nil | Nil |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| Nil |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Braille Software/facilities | Yes | 1 |
| Rest Rooms | Yes | 1 |
| Scribes for examination | Yes | 2 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|--------------------|--|--|
| 2020 | 7 | 7 | 01/03/2020 | 7 | Rural Camp | Physical Health Issues was addressed through Medical Camp, Social Issues was addressed through Puppet Show, Street Play, Child Abuse and Neglect through Awareness Programme, Environmental Issue was addressed by Planting of trees | 33 |

| | | | | | | | |
|------|---|---|------------|---|--|---|----|
| 2020 | 1 | 1 | 24/02/2020 | 1 | Green Club "Towards Healthy Environment"- A Sensitization Programme organized for the Flower Vendors in Villianur in collaboration with Villianur Commune Panchayat | Environmental Issue of Single Use Plastic Carry Bag was addressed | 15 |
|------|---|---|------------|---|--|---|----|

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| Nil | 02/01/2020 | Nil |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|----------|---------------|-------------|------------------------|
| Nil | 02/01/2020 | 02/01/2020 | Nil |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college considers preserving the nature around it as its primary duty. The college is proud in having planted many trees to make it lush green and naturally beautiful. Regular up keep of trees also adds to the ambience of the entire campus. Students have as a part of their activities, tasks delegated to keep the campus clean and green. It has also banned single -use plastic and packaged junk foods. • Energy Conservation: All classrooms are well ventilated and well-lit. Hence no classroom is air-conditioned. • Open Air Auditorium: The Programmes at the college level are organised on the play ground under the trees • Waste Segregation: Wastes are segregated into bio-degradable and non bio-degradable and compost is made which is turned into fertilisers for the plants and trees that are grown inside the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 1. Title: Admission of Students to the Programme under CENTAC 2. Goal To ensure maximum enrollment of students in all the programmes offered across the four districts (Pondicherry, Karaikal, Mahe and Yanam). 3. The Context The Government of Puducherry in the year 2016-2017, decided to bring the admission process for all its Government and Government run Society Colleges in the U.T of Puducherry, viz., Professional, Arts and Science, Fine Arts, Education, Hotel Management and Diploma courses as well as "Government Quota Seats" in Private and Unaided Professional Colleges, including minority

colleges, under one umbrella (www.centacpuducherry.in). This decision to centralise the admissions under the banner of the Centralised Admission Committee (CENTAC) was taken so that all the students belonging to the U.T of Puducherry could obtain an authentic and comprehensive list of all the colleges and courses offered by the colleges listed within. It provides greater awareness of the different courses that are available to which a particular student might be eligible. It makes the admission procedure much simpler, saves resources in terms of capital, travel and manpower and discounts human error.

4. The Practice The U.T. of Puducherry comprising Puducherry, Karaikal, Mahe and Yanam, runs six government and four government aided Society Arts and Science Colleges that are situated in both, urban and rural areas. Together, in one academic year, they admit students to 28 different courses leading to three year B.A., B.Sc., B.Com., B.B.A. and B.C.A. degrees. All the courses are affiliated to Pondicherry University and have been accredited by NAAC. These colleges aim to reach out to diverse sections of the society to provide equal opportunities for education and offer an excellent platform for the students to strive towards rewarding experiences and opportunities. The Principal of Kasthurba College for Women holds the additional charge of the City Centre Office of CENTAC in Pondicherry. Admission to Arts and Science Colleges is made in two modes as below: 1. Regular Mode-Direct Entry based on H.Sc.(2) or its equivalent qualification with additional eligibility conditions where applicable. 2. Lateral Entry Mode-to 2nd Year based on Diploma in Polytechnic as qualification with additional eligibility conditions where applicable -

Number of vacancies might be subject to change. 5. Evidence of Success • Higher rate of enrolment of students • The number of students enrolled in each department increased from 40 to 60 (sanctioned strength) 6. Problems Encountered and Resources Required • Long process delay in allotment • Student from rural area need to be given more awareness about the online process to minimise the number of errors while entering data. • Help desk centre in government schools and colleges at free of cost need to be established. • Wider publicity of the establishment of the help desk to be made. Best Practice - 2

1. Title: Mentoring System for the Students 2.Goal The aim of the System is to guide the students and to optimize their academic, social, personal and psychological well being during their course of study. 4. The Practice Each teaching faculty has to mentor 10-14 students throughout their course of study in the college. The teacher after analyzing the students' family background, personal and academic skills, guides, supports, motivates the students to increase their learning potential. The teacher meets the parent and explains the mentoring process to them, thus explaining the importance of a family's responsibility and cooperation in mentoring of the students. 3. The Context Students enter higher education during their post adolescent stage of life.

Changing social dynamics, technological development, difficult and disadvantaged family backgrounds, have a great impact on the students thus, increasing the challenges in personal and academic life coping abilities. Hence, students need someone to guide and mentor them in decision making and problem solving skills. 5. Evidence of Success • The teachers being mentors gained more understanding of the psychosocial background of the students, thus increasing the scope of identifying the areas which need, to be strengthened for the overall well being of the students. • Mentoring decreased the drop-out rate especially among the students who are vulnerable towards discontinuing higher education. The teachers make home visits whenever there is absenteeism for a period of more than a week and when there is no response when contacted telephonically. • Mentoring developed coping strategies to deal with personal, social and academic challenges of the student during their study period as well as for the future. • During COVID-19, the teaching faculty were able to continue in rendering the same support through the mentoring system 6. Problems Encountered and Resources Required • Gender barrier: Women students find it easier to communicate with the same gender teacher rather than with the

opposite gender. • A few students find it difficult to express their difficulties despite the teacher being open to accommodate individual differences. • A training session on professional Counselling and Guidance will boost the capacity of all the teachers, and thus, increase the standard of individual care and attention

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.kcw.co.in/wp-content/uploads/2021/04/Best_Practices_2019-2020.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Vision: The institution is to educate, empower and promote intellect through holistic learning, towards individual growth and social progress. **Mission** • To provide need-based quality higher education to women, hailing from rural background. • To facilitate critical thinking and creativity • To impart knowledge and skill for the development of the self through value-based education • To reach out to the diverse and varying needs of the society and • To strive for excellence with the state-of-the-art facilities

The undergraduate course in Social Work is distinctive and Kasthurba College is the only Institution in the whole of the U.T. of Puducherry to offer the course. The students of Social Work conduct a rural camp during one semester, which helps them to understand the social system and integrate their learning with their interventions in the rural camp. Students are trained in values through seminars, workshops, exhibitions. The institution lays priority on value-based education and believes that it is vital for individual success as well as for society. Students learn life skills, get trained in life skills, and are given training to train other vulnerable groups, such as, children and adolescents. Students are motivated to participate in diverse sports activities, and have won prizes at the inter-collegiate, state and national level competitions. As the college has only three courses, each teacher is aware of the students' detail which is a unique and distinct feature of Kasthurba College for Women. As part of Puducherry Sports Games and Cultural Meet-2020, Kasthurba College for Women organised "Marathon for Women" on 5th February 2020, a mega event where in 1348 students from Pondicherry, Mahe, Yanam and Karaikal participated in the event. Hence, all measures taken by the Principal, Administrative Staff and Teaching faculty are towards academic excellence, individual growth and societal progress.

Provide the weblink of the institution

http://www.kcw.co.in/wp-content/uploads/2021/04/Institutional_Distinctiveness_2019-2020.pdf

8.Future Plans of Actions for Next Academic Year

To request Government for transfer of land from Directorate of School Education to Directorate of Higher and Technical Education. To secure resources for construction of two classrooms for newly introduced course (B.Sc. Psychology) and for renovation of existing physical infrastructure. To monitor the quality sustenance in education and in personal growth of students. To explore the possibilities of signing MoU with institution for life skill training, environmental protection etc. To encourage Teaching Faculty to publish more articles and to participate in more online refresher courses and webinars.