

## **KASTHURBA COLLEGE FOR WOMEN, VILLIANUR**

(Run by Pondicherry Society for Higher Education fully funded by the Government of Puducherry)

Phone: 0413-2661627

email:vcw\_2005@yahoo.co.in

06.10.2023

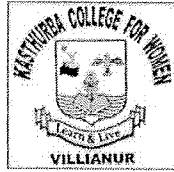
### **IQAC Minutes of the Meeting**

The members of the teaching and non-teaching faculty attended an IQAC meeting called for by the Principal on 27.09.2023 at 03.00 p.m. at the computer lab. The principal had met with the College Development Council, Pondicherry University regarding implementation of NEP. It had been decided that the NEP will be implemented in this academic year 2023-24.

The heads of the departments were asked to meet with their respective Boards of Studies, with their inputs and suggestions for the new syllabus. According to the guidelines of Pondicherry University, English would be included in the first two semesters and Modern Indian Languages in the third and fourth semesters.

The faculties of the language departments were also asked discuss and explore what could be offered to the students under Skill Enhancement Courses, and then meet their respective boards with recommendations for the syllabus. The Principal then emphasized the importance of orienting the first year students regarding NEP.

*C. S. S. S. S.*  
**PRINCIPAL**



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06.10.2023

### IQAC Minutes of the Meeting

An all-staff meeting was conducted on 29.09.2023 at 03.10 p.m. at the Computer Lab for orientation regarding the Meri LiFE Scheme. Dr. A. Ananda Ramesh, Nodal Officer, Meri LiFE, Kasthurba College for Women, explained in detail the objectives and plans of Meri LiFE (Save Energy, Save Water, Say NO to Single use Plastics, Adopt sustainable food system, Reduce water, Adopt Healthy lifestyle and Reduce e-waste). He had prepared a schedule for various activities to be conducted and the first week would deal with 'Save Energy' initiatives.

He then introduced the Eco-Green Club through which activities related to environmental welfare will be taken up. Willing staff and students were invited to be part of the ECO Green Club. Finally, it was decided that an International Webinar would be conducted in the near future, with a lecture series on various topics.

*Cyberman*  
PRINCIPAL



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## **Internal Quality Assurance Cell**

**Date:** 20.12.2023

**Time:** 3.15p.m – 4.00p.m

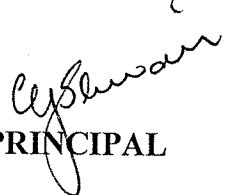
### **Minutes of the Meeting**

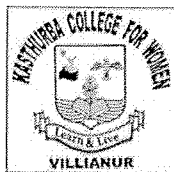
The Principal congratulated Mr. V. Naresh for his promotion as office Assistant, introduced Mr. M. Stalin, who has joined the institution as the new Superintendent and appreciated the efforts of Mr. S. Krishnamoorthy, L.D.C. In addition, she extended her gratitude for the sincere efforts and dedication, of Dr. D. Suresh, Asst. Prof. of Psychology, Mr. K. Abiraman, Asst. Prof. of Social Work, Dr. J. Sabarinathan, Director of Physical Education and Mrs. M. Nivetha, Lab Assistant who are working as short term Contract basis.

The Principal then discussed with the members of the faculty, the NEP syllabus that was uploaded in the University Website for the Department of History and Department of Social Work. There was no update for the Department of Psychology, English and Tamil.

The Principal also enquired whether all the faculty members had submitted the internal marks for the III and V semesters. The Principal informed the staff that the Invigilation duty schedule will be circulated and requested the faculty to extend their cooperation in the successful completion of University Semester Examination.

The Heads of the Departments informed the Principal that the Timetable for the Even Semester had been prepared and the workload for the individual members of the faculty had been allotted.

  
**PRINCIPAL**



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29.02.2024

### IQAC Minutes of the Meeting

An IQAC meeting was conducted on 29.02.2024 at 12.00 p.m. in the Computer Lab. The Principal discussed with the Heads of the Departments and finalized the papers for the Second Semester with reference to the circular from Pondicherry University regarding implementation of NEP syllabi. The Second Semester Time - Table for the subjects common to all departments was finalized. The Heads of the Departments were asked to submit the individual department Time – Table by 06.03.2024 (Wednesday). It was also decided that the paper 'Understanding India' would be included in the third semester and 'Environmental Science' in the Fourth Semester.

*C. S. Kumar*  
PRINCIPAL

# KASTHURBA COLLEGE FOR WOMEN

Accredited by NAAC with 'B+' Grade  
(Functioning under the Aegis of the Pondicherry Society for Higher Education)  
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Villianur, Puducherry – 605110

Tel: 0413-2661627

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23.04.2024

## IQAC Minutes of the Meeting

All the Teaching Faculty, Non-teaching Faculty and the Students are hereby informed that the

- Last working day for IV and VI Semester will be 03.05.2024.
- The Faculty are given liberty to conduct special classes for the students with prior intimation to the Head of the Department and the Principal. Students are advised to attend the special class, (if any) without fail.

The students are kindly reminded of the following rules and regulations regarding the attendance.

95% - 100%	5 marks
90% - 94%	4 marks
85% - 89%	3 marks
80% - 84%	2 marks
75% - 79%	1 mark

- No student with less than 75% in any particular course shall be permitted to attend the end-semester examination and shall be given FA-failure due to lack of attendance.
- However an overall condonation of 10% is permitted for valid reasons (NSS, RRC, Sports).
- A student who has been awarded FA shall repeat the course when offered.
- Condonation fee of Rs . / will be collected from those who have attendance less than .....
- Those who have lack of attendance who have take medical grounds have to pay fee alongwith Medical Certificate.

*C. S. S. S. S.*  
PRINCIPAL

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## IQAC

### Circular

After consultation with the Heads of Departments, the Teaching Faculty, Non-Teaching Faculty and the Students are, hereby, informed that the

- Last working day for II and III year Students will be 10.05.2024 and for I year Students will be 15.05.2024.
- Faculty are given liberty to conduct special classes for the students with prior intimation to the Head of the Department and the Principal. Students are advised to attend the special class, (if any) without fail.

The students are kindly reminded of the following rules and regulations regarding the attendance.

95% - 100%	5 marks
90% - 94%	4 marks
85% - 89%	3 marks
80% - 84%	2 marks
75% - 79%	1 mark

- No student with less than 75% in any particular course shall be permitted to attend the end-semester examination and shall be given FA-failure due to lack of attendance.\*
- However an overall condonation of 10% is permitted for valid reasons (NSS, RRC, Sports).\*
- A student who has been awarded FA shall repeat the course when offered.
- Students with 60% to 74% of attendance are permitted to attend the examination by paying a condonation fee of Rs.200/.\*
- Those who have lack of attendance who have taken leave on medical grounds have to pay fee and produce medical certificate.

All the Teaching Faculty are kindly requested to submit the Internal Assessment Marks for the II, IV and VI Semester on or before 15.05.2024.

College re-opens on 27<sup>th</sup> June 2024 (Thursday). If there are any changes in the dates given, they will be duly intimated.

Faculty will be informed about their examination duties in due course and when the University releases the examination schedule.